

USER MANUAL

For

Fees Fixation Committee, Maharashtra State

Note: - Before filling FFC 2024-25, Please fill up 2023-24.

1. HOME Page and Login

Navigate to the Online FRA Portal. Once there, you will see a form displayed on the screen. Click on the "Log In" menu option.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG IN

Main Menu

LOGIN

User Name
Enter Username

Password
Enter Password

Enter Captcha
Enter Captcha [7 + 7 = ?]

Login
Get Institute Username and Password

Login Page Instructions

- Fee Approval process for Un-aided Private Diploma Engineering / Diploma Pharmacy / Diploma HMCT / Govt. Approved Short Term Courses affiliated to MSBTE.
- For any Queries Contact to msbteffc.techquery@gmail.com or call us at 8355870544, 8080529153
- [Click Here To Get Username & Password](#)

1	Complete the A.Y 2023-24 application by selecting your desired options first. Once that's done, the portal link for the FFC A.Y 2024-25 will be activated.
2	Abbreviation : - POLY : Diploma Engineering / HMCT - DPHARM : Diploma Pharmacy - ST : Govt. Approved Short Term Diploma Courses affiliated to MSBTE - ARCH : Diploma Architecture
3	Link For Fees Approval System For Academic Year 2023-24

1.1 Login Page:

a) Enter the Username and Password

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG IN

Main Menu

LOGIN

User Name
9999

Password

Enter Captcha
14

Login
Get Institute Username and Password

Login Page Instructions


- Fee Approval process for Un-aided Private Diploma Engineering / Diploma Pharmacy / Diploma HMCT / Govt. Approved Short Term Courses affiliated to MSBTE.
- For any Queries Contact to msbteffc.techquery@gmail.com or call us at 8355870544, 8080529153
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1	Complete the A.Y 2023-24 application by selecting your desired options first. Once that's done, the portal link for the FFC A.Y 2024-25 will be activated.
2	Abbreviation : - POLY : Diploma Engineering / HMCT - DPHARM : Diploma Pharmacy - ST : Govt. Approved Short Term Diploma Courses affiliated to MSBTE - ARCH : Diploma Architecture
3	Link For Fees Approval System For Academic Year 2023-24

b) If you have forgotten your username or password, click on the "Forgot Username" or "Forgot Password" option, respectively.

b1) After clicking on "Forgot Password," a window will appear. Enter your

username, and a password will be sent to your registered email address.



Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG IN

Main Menu

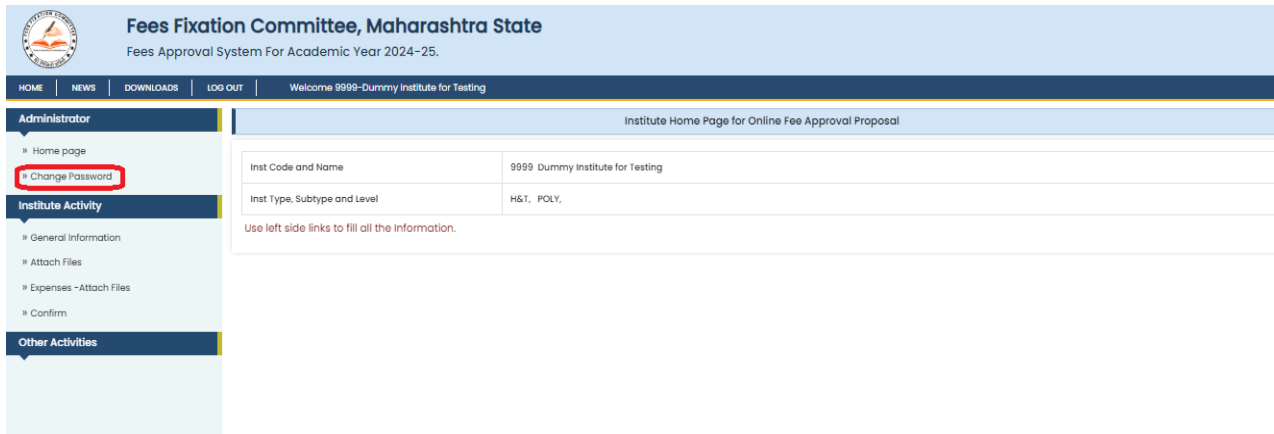
Institute Forgot Password Utility

Enter Institute Code *

Submit

1.2 After Successful Log In

- a) Following window will appear.
- b) If you need to change your password, click on "**Change Password**" on the left side menu bar.



The screenshot displays the user interface of the Fees Fixation Committee, Maharashtra State. The header includes the logo and the text "Fees Fixation Committee, Maharashtra State" and "Fees Approval System For Academic Year 2024-25". A navigation bar contains links for HOME, NEWS, DOWNLOADS, LOG OUT, and a welcome message for "9999-Dummy Institute for Testing". The main content area is titled "Institute Home Page for Online Fee Approval Proposal" and contains a table with the following data:

Inst Code and Name	9999 Dummy Institute for Testing
Inst Type, Subtype and Level	H&T, POLY,

Below the table, there is a note: "Use left side links to fill all the information." The left sidebar menu is expanded to show the "Administrator" section, where the "Change Password" option is highlighted with a red box. Other menu items include "Home page", "Institute Activity" (with sub-items: General information, Attach Files, Expenses - Attach Files, Confirm), and "Other Activities".

2. Institute Activity

A) General Information:

Form A: Trust Information

- Here users have to fill information of trust in specific format and save it.

- Under trust information there are two links:

I) Add Trustee Details.

II) Add Institute Details.

The screenshot shows the 'Fees Fixation Committee, Maharashtra State' website. The main content area is titled 'FORM-A (Trust Information Details) Last Updated On :- Not Updated Yet'. It contains 'Important Instructions' and a form for providing organization information for the year 2024-25. The form fields are:

- *Name of the Trust/Society
- *Address (With Pin Code)
- *District: Select District
- *Select Taluka: Select Taluka
- *Telephone No. with STD Code
- *Fax No. with STD Code

- After this click on **Add trustee details** link and fill information of trustee.

a. **Name of the Trustee/Society:** Enter name of your trust/society.

b. **Address:** Please enter address of your institute with PIN code.

c. **District & Taluka:** Select district and taluka from list.

d. **Telephone No:** Please enter telephone number with STD code.

e. **Fax No.:** Please enter fax number with STD code.

d. **Email Id:** Enter trust valid email Id.

- e. **Website:** Enter your trust website.
- d. **Registration No of Trust:** Please enter registration number of your trust.
- e. **Year of Establishment:** Enter year of establishment of your trust.
- d. **Registration Date:** Enter registration date of your trust.
- e. **PAN No:** Enter proper pan card number.
- f. **TAN No:** Enter proper TAN number

- **There is also one link to Add Institute details.**

Institute Trustee Details: Details of Trustee as per the Information recorded with the Charity Commissioner.
 Note: Attached the copy of change report accepted by the Charity Commissioner.

Choose File | No file chosen

Sr.No.	Name of Trustees	Designation	Profession of Trustee	Whether Trustee Working As Employee In The Same Institute
No records Found				

Educational Institution established/ funded/ operated by the Trust/ Society

Sr.No.	Name of College, School or Activity	Code No	Year of Establish	Courses	Address
No records Found					

- When users click on **Add Institute Details**, following window will appear. Fill all information of institute.
- After filling this information click on **Add Trustee Institute**, then it will save information of trustee.

Trustee Institute Details:

- **Name of Institute:** Enter Name of the Institute/College.

Administrator

- » Home page
- » Change Password

Institute Activity

- » General Information
- » Attach Files
- » Expenses - Attach Files
- » Confirm

Other Activities

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the trustee institutes details and click on "Add Trustee Institute" button to save the information of trustee institutes.
- Click on delete link to delete the trustee institutes details

Sr. No	Name of College, School or Activity (e.g Hospital, Industry, Oldage Home etc)	Code No	Address	Year of Establish	Courses Run	Delete
+ADD NEW INSTITUTE DETAILS RUN BY THE TRUST						
	*Name of College, School or Activity (e.g Hospital, Industry, Oldage Home etc)					
		*Address				
		*Year of Establishment				
		*Code No				
		*Courses Run				
		*FFC/ Non FFC	Select FFC/ Non FFC			
		*Educational / Non Educational	Select Educational / Non Educational			
		*Property Type	Select Property Type			

[Add Trustee Institute](#)

Note- Add Institute details and Click on add new institute to add Institute. It is mandatory to Add all Institute details.

- **Address of Institute:** Enter proper institute address.
- **Year of Establishment:** Enter four digit valid number for e.g. 2010
- **Code No:** Enter institute code number.
- **Courses Run:** Enter the name of courses run in your institute.
- **FRA/Non FRA:** Please select your institute FRA or Non FRA.
- **Educational/Non Educational:** Select your institute educational or non-educational.
- **Property Type:** Select property type of institute. (Owned, Government aided).
- Click on **Add Trustee Institute** to save information.

FORM A1:

- Click on next link then following window will appear.
- The field marked with (*) are mandatory.
- Fill all details of land, Status of Building, built up area required available as per AICTE/PCI/COA.
- Attaches certified audited copy, if applicable.
- Click on save button.

The screenshot shows the web interface for the Fees Fixation Committee, Maharashtra State. The page title is "FORM-A1 Details of Land and Built up Area" and it indicates it has not been updated yet. The left sidebar contains navigation options for Administrator, Institute Activity, and Other Activities. The main content area includes important instructions and a form for land details.

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on "Save Changes" button to save the information of the Institute.
- Attach documents where need

(Proposal for fixation of fees - AY - 2024-25 - FORM -A)

Annual financial report of Trust/ Society for last year

Details of Land

Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession
		As Per Norms	Available		
College / Institute					
1	Free Hold				
A	Govt.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
B	Others	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- After clicking on next link following window will occur.
- Fill information properly.
 - o Click on Add course to add New Course.
 - o Click on Add Stream to add New Stream.
 - o Click on Edit, to Edit Course Information.
 - o Click on Delete, to delete Course.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME NEWS DOWNLOADS LOG OUT Welcome 9999-Dummy Institute for Testing

Administrator
[Home page](#)
[Change Password](#)

Institute Activity
[General Information](#)
[Attach Files](#)
[Expenses - Attach Files](#)
[Confirm](#)

Other Activities

Course Information Confirmed. [Print](#) [Mail](#)

Manage Streams Last Updated On - 10/04/2024 03:22 PM

Data From Institute Monitoring

Sr. No.	Course Code	Course Name	Intake	Stream	Action
1	CO	Computer Engineering	60	POLY	Add Here
2	CE	Civil Engg.	60	POLY	Add Here
3	EE	ELECTORICAL ENGINEERING	60	POLY	Add Here
4	EJ	Electronics Engineering	60	POLY	Add Here
5	ID	INTERIOR DESIGNING	60	ST	Add Here

Important Instructions:

- The fields marked with (*) are mandatory.
- Click on Add course to add New Course.
- Click on Edit to Edit Course Information.
- Click on Delete to delete Course.

Abbreviations Used :-
 D- Duration In Years
 LE- Lateral Entry Sanction Intake
 OR- On roll Students

Courses Information

Sr. No.	Stream	Course	D	SI 2022-23			SI 2021-22			SI 2020-21			SI 2019-20			SI 2018-19			SI 2017-18			Edit	Del
				SI	LE	OR	SI	LE	OR	SI	LE	OR	SI	LE	OR	SI	LE	OR	SI	LE	OR		
1	POLY	MECHANICAL ENGINEERING	2	60	6	20	60	0	20	60	60	20	60	60	0	60	60	0	60	60	0	NA	NA
Total				60	6	20	60	0	20	60	60	20	60	60	0	60	60	0	60	60	0		

- Select Stream:** Select proper stream for e.g. Poly, D. Pharm., ST
- Select Course:** After selection of stream, it will be automatically available or you have to choose proper course.
- Course Start Year:** Enter proper four digit starting year of the course.

- d. **Course Type:** Select proper option from list i.e. Regular shift/Second shift/Direct Second year full branch.
- e. **Course Duration:** Select proper course duration number.
- f. **Valid NBA Accreditation:** Select accredited, reapplied, fresh applied, not applied, if accredited then enter grade and valid till date.
- g. **Sanction Intake:** Enter sanction intake for year 2015-16, 2014-15, 2013-14, 2012-13, 2012-13.
- h. **Total No of Roll Student (All):** Enter total number of all enrolled students.
- i. **Total No of Student Covered Under Various Govt. Scholarship:** Enter student cover under various government scholarship.
- j. **Total No Excluding PIO/FNS:** Enter total number excluding PIO/FNS.
- k. **Total No of PIO/FNS:** Enter total number PIO/FNS.
- l. **Fees Collected (Rs):** Enter per student fees collected in year wise.
- m. **Development Fee (Rs):** Enter year wise development fee.
- n. To save information click on **Add New Branch/Course**.

- Click on next link then confirmation page will be displayed.

**** Click on Confirm, if you are sure to confirm Courses and Program Information. Once confirm you are not allowed to Add / Delete Course and Program Information.**

The screenshot shows the website interface for the Fees Fixation Committee, Maharashtra State. The header includes the logo and text: "Fees Fixation Committee, Maharashtra State" and "Fees Approval System For Academic Year 2024-25". Below the header is a navigation bar with links for HOME, NEWS, DOWNLOADS, and LOG OUT, along with a welcome message: "Welcome WIPD-Durvy Institute for Testing". The main content area is divided into three sections: "Administrator" with links for Home page and Change Password; "Institute Activity" with links for General Information, Attach Files, Expenses - Attach Files, and Confirm; and "Other Activities". A red message "Course Information Already Confirmed..." is displayed in the top right corner of the main content area.

Form B:

- After Confirmation the List window occurs. Click on Form B (Sr No1-3) following window will appear.
- Fill all information correctly. Add bank details of institute by clicking on **Add Bank details** links.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG OUT | Welcome 9999-Dummy Institute for Testing

Administrator | FORM B1: Proposal for fixation of fees- AY 2024-25 | Last Updated On :- Not Updated Yet | Prev | Next

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on "Save Changes" button to save the information
- Click On Add Bank Details (Add All bank Account Details in case of Multiple Accounts) For adding Bank Details

Institutes Details

*Name of the College /Institute	Dummy institute for Testing												
*Directorate Code	2022												
*Address	Washington, D.C. Kalhapur												
*Village													
*Select District	Select District												
*Select Taluka	Select Taluka												
*PIN Code	400614												
*Year of Establishment	1960												
*Person duly authorised in terms of section 2 (i) FRA Act 2015	STD Code - Designation - Mobile -												
*Sanctioned intake capacity as per AICTE/PCI/COA/ University	<table><thead><tr><th>Sr. No</th><th>Sub Type</th><th>Sanction Intake</th><th>Actual Intake</th><th>Appeared</th><th>Passed</th></tr></thead><tbody><tr><td>1</td><td>POLY</td><td>120</td><td>40</td><td>3</td><td>3</td></tr></tbody></table>	Sr. No	Sub Type	Sanction Intake	Actual Intake	Appeared	Passed	1	POLY	120	40	3	3
Sr. No	Sub Type	Sanction Intake	Actual Intake	Appeared	Passed								
1	POLY	120	40	3	3								

Manage Bank Details of Institute/College

[Click here to Add Bank Details \(Add All bank Account Details in case of Multiple Accounts\)](#)

Sr. No	Bank Name	Account No	Branch Name	Delete
--------	-----------	------------	-------------	--------

Save Changes

- **Name of Institute:** Name of the Institute/College readily available.
- **Address of Institute:** Enter proper institute address.
- **Pin Code:** Enter valid pin code number
- **District & Taluka:** Select district and taluka from dropdown list.
- **Land Type:** Select land type of institute (for e.g. owned, government aided)
- **Whether Biometric attendance available for all staff (Teaching and Non-teaching):**
Select Yes/No as applicable
- **NAAC Accreditation:** Select Yes/No.
- **Telephone No:** Enter telephone number with STD code.
- **Fax No:** Enter fax number with STD code.
- **Email Id:** Enter institute valid email id.
- **Website:** Enter institute proper website

- **Name of the Director/Principal:** Enter institute director or principal name.
- **Manage Bank Details:** Click on below link of Add bank details and enter bank name, account number, branch name.

Form B2:

1. The field marked with (*) are mandatory.
2. Fill information correctly.
3. Attaches specified document if applicable.
4. Click on Save Changes and then click on Next link.
5. Same for Form B3, B4, B5.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME NEWS DOWNLOADS LOG OUT Welcome 9999-Dummy Institute for Testing

Administrator

- » Home page
- » Change Password

Institute Activity

- » General Information
- » Attach Files
- » Expenses -Attach Files
- » Confirm

Other Activities

FORM B2 Last Updated On :- Not Updated Yet Prev Next

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on 'Save Changes' button to save the information

	I Year	II Year	III Year	IV Year	V Year	VI Year
4. (A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)	11	1	1	0	0	0
(B) Total No PIO / Foreign National Students for the Course	1	1	1	0	0	0

5. Year of recognition by respective council

6. Name of the University/Board/Affiliated Body to which this course is affiliated

7. Whether Permitted by State Govt.

Whether Hostel Facility is available

8. 22 25

Total Capacity

If yes, mention capacity and facilities provided in the hostel

Income Details:

1. The field marked with (*) are mandatory.
2. Enter Expense Head
3. Enter total expense from all sources of last year.
4. Enter expense of hostel, hotel, trust.
5. Delete wrong saved record using delete option.
6. Fill all the information properly.
7. Click on Add Expense Details to save record.
8. Click Next to visit next page.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG OUT | Welcome 9999-Dummy Institute for Testing

Administrator | Income Details | Last Updated On :- 17/04/2024 03:51 PM | Prev Next

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on 'Add Income Details' button to save the information of the Income.

Annual Income (Rs.) (Statements showing income in the Financial Year 2022-23 as per Audited Financial Statements duly certified by the Auditor)

Record Added Successfully

Segmental bifurcation of Income

Sr. No	Income Head	Total Income	POLY	Non FFC	Hostel	Trust	Delete
1	TUITION FEE	100000	100000	0	0	0	Delete
Total Income		100000	100000	0	0	0	

ADD Income DETAILS

Segmental bifurcation of Income

Income Head	Total Income	POLY	Non FFC Courses	Hostel	Trust
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Income Details

Income Details with Conversion:

1. The field marked with (*) are mandatory.
2. Enter proper income to a specified proper income head.
3. Fill information properly.
4. Click on Save Income Details to save income details.
5. Click Next link to go next page.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG OUT | Welcome 9999-Dummy Institute for Testing

Administrator | Income Details with Conversion | Last Updated On :- Not Updated Yet | Prev Next

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on 'Add Income Details' button to save the information of the Income Details.

Put 0 (Zero) Wherever Not Applicable.

Segmental bifurcation of Income

Sr. No.	Income Head	POLY	Non FFC Courses	Hostel	Trust	Total
1	Tuition Fees	Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
		Deductible	<input type="text"/>			
2	Development Fees	Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
		Deductible	<input type="text"/>			
3	Breakage Fees	Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
		Deductible	<input type="text"/>			
		Total				

Annual Expenses:

1. The field marked with (*) are mandatory.
2. Enter Expense Head (for e.g. Electricity)
3. Enter total income from all sources of last year.
4. Enter income of hostel, hotel, trust.
5. Delete wrong saved record using delete option.
6. Fill information properly.
7. Click on Add Income Details to save record.
8. Click Next to go next page.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG OUT | Welcome 9999-Dummy Institute for Testing

Administrator | Annual Expenses for 2022-23 as per audited income & expenditure | Last Updated On :- 17/04/2024 03:53 PM | Prev | Next

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on "Save Expense Details" button to save the information of the Expense Details.
- Statements showing expenditure made in the Financial Year 2022-23 as per Audited Financial Statements duly certified by the Auditor.

Information submitted Successfully!

Segmental bifurcation of Expense

Sr. No	Expense Head	Total Expense	POLY	Non FFC	Hostel	Trust	Delete
1	TUITION FEE	100000	100000	0	0	0	Delete
Total Expenses		100000	100000	0	0	0	

ADD Expense DETAILS

Segmental bifurcation of Income

Expense Head	Total Expense	POLY	Non FFC Courses	Hostel	Trust
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Expense Details

Expense Details with Conversion:

1. The field marked with (*) are mandatory.
2. In this form, main heading has sub headings. (For e.g. Salary teaching is a main heading it contains pay, college contribution to PF, Admin charges PF, Gratuity paid, Arrears of salary, teaching staff insurance etc.)
3. Enter proper income to a specified proper income head.
4. Fill information properly.
5. Click on **Save Income Details** to save income details.
6. Click Next link to go next page.

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME NEWS DOWNLOADS LOG OUT Welcome 9999-Dummy Institute for Testing

Administrator
Expenses Details with Conversion Last Updated On - Not Updated Yet

Home page
Change Password

Institute Activity
General Information
Attach Files
Expenses - Attach Files
Confirm

Other Activities

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on "Save Expense Details" button to save the information of the Expense Details.
- Claimed - Claimed for Fee Calculation.
- Put 0 (Zero) Whenever Not Applicable.

Segmental bifurcation of Expenses

Main Head	Sub Head	Total Expenses	POLY	Non PFC Courses	Hostel	Trust
Salary - Teaching staff	Pay	<input type="text"/>	Total <input type="text"/> Paid <input type="text"/> Provision for unpaid <input type="text"/> Claimed <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Salary - Teaching staff	Colleges Contribution to PF	<input type="text"/>	Total <input type="text"/> Paid <input type="text"/> Provision for unpaid <input type="text"/> Claimed <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Salary - Teaching staff	Admin Charges PF	<input type="text"/>	Total <input type="text"/> Paid <input type="text"/> Provision for unpaid <input type="text"/> Claimed <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

The above procedure is same for following income expenses.

(Bracket contains sub heading)

1. Salary Non-teaching (Pay, College contribution to PF, Admin charges PF, Gratuity paid, Arrears of salary, Teaching staff insurance).
2. Stipend/Remuneration/Allowance to Interns
3. Remuneration/ Professional Charges to Visiting Faculties (Guest lecture).
4. Affiliation/Inspection (Inspection Expenses).
5. University fees paid (Eligibility fee, Exam fee, Enrollment fee, Practical exam fee).
6. Insurance (Student, Building).
7. Scholarship paid (Student under social welfare scheme office, Open category students).
8. Repair and maintenance (Dean, Faculty, Non teaching, College Building Maintenance others).
9. Heavy building maintenance (Teaching, Non-teaching, College Building).
10. Audit fees, Fee Regulating Authority fees, Advertisement, Social Gathering/Functions.
11. Bank Interest/Commission/Charges, Conference and Seminar, Professional Charges.
12. Meeting Fees and Expenses, Communication Expenses, Printing and Stationary.
13. Establishment Expenses, Laboratory material.
14. Hostel Expenses, Hospital Expenses, Other Expenses.


Form B8: (Fixed Asset Details)

In this form, you have to fill up Assets details of college/hostel/institute. Please fill all information with correct values.

- a) The field marked with (*) are mandatory.
- b) Attaches certified audited copy if applicable.
- c) ***The same procedure for Form 9 and Form 11***

Following form contains:

1. Land
2. Building
3. Lab/Workshop
4. Laboratory equipment
5. Books
6. Furniture and dead stock
7. Vehicle
8. Computers
9. Others



Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG OUT | Welcome 9999-Dummy Institute for Testing

Administrator | FORM B8 Last Updated On :- Not Updated Yet | Prev Next

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on 'Save Changes' button to save the information of the Equipments.

Store(Laboratory/Lab/Work shop/Vehicals/Furniture) Details

Particulars	College / Institute / Hostel		
	2023-24 (Rs.)	2024-25 (Rs.)	2025-26 (Rs.)
a. Land(area)	<input type="text"/>	<input type="text"/>	<input type="text"/>
b. Building (built-up area in Sq. Mtr.)	<input type="text"/>	<input type="text"/>	<input type="text"/>
c. Lab / Work shop	<input type="text"/>	<input type="text"/>	<input type="text"/>
d. Laboratory equipments	<input type="text"/>	<input type="text"/>	<input type="text"/>
e. Books	<input type="text"/>	<input type="text"/>	<input type="text"/>
f. Furniture & dead stock	<input type="text"/>	<input type="text"/>	<input type="text"/>
g. Vehicals	<input type="text"/>	<input type="text"/>	<input type="text"/>

Form C:

In this form you have to fill following information details.

- The field marked with (*) are mandatory.
- Attaches certified audited copy if applicable.
- Select proper option from list.
- Enter appropriate values.
- Click on Save Changes to save the information.

1) Total number of students in institute

2) Reading hall capacity

3) Total carpet area Sq. meter

a) Enter number of titles

b) Enter number of books

c) Enter number of National journals

d) Enter number of International journals

e) Enter non-teaching journals

f) Enter total cost of-Books, Subscription for journal in lakhs.

g) Enter cost of furniture

h) Select whether Xerox facility is available

i) Select whether digitization of library is done

j) Enter any other amenities provided to students in library

Fees Fixation Committee, Maharashtra State
Fees Approval System For Academic Year 2024-25.

HOME | NEWS | DOWNLOADS | LOG OUT | Welcome 9999-Dummy Institute for Testing

Administrator
» Home page
» Change Password

Institute Activity
» General Information
» Attach Files
» Expenses - Attach Files
» Confirm

Other Activities

FORM C Last Updated On :- Not Updated Yet

Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on 'Save Changes' button to save the information

Total No of student in the Institute		<input type="text"/>
Reading hall capacity		<input type="text"/>
Total carpet Area Sq.Mtr.		<input type="text" value="20"/>
a)	No. of Titles	<input type="text" value="207"/>
b)	No. of Books	<input type="text" value="51"/>
c)	No. of National Journals	<input type="text" value="11"/>
d)	No. of International Journals	<input type="text" value="13"/>
e)	Non-Teaching Journals	<input type="text"/>
Total Cost of		
f)	a) Books	<input type="text"/> Lakhs

Form D:

- The field marked with (*) are mandatory.
- Attaches certified audited copy if applicable.
- Select proper option from list.
- Enter appropriate values.
- Click on **Save Changes** to save the information.

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Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on 'Save Changes' button to save the information

1	Whether the central computing facility is available	Select
2	Number of PII or equivalent and above PC available	
3	Whether legal licenses of System & Application Software available?	Select
4	Number of System Software's available	
5	Number of Applications Software's available	
6	Number of Printers available (type: DMP/ DeskJet /LaserJet)	
7	Number of Scanners available	
8	Total cost of the printers and scanners	
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)	Select

Form E: (Details of teaching and non-teaching staff for year 2024-25)

- The field marked with (*) are mandatory.
- Select proper option from list.
- Enter appropriate values.
- Click on Save Changes to save the information.
- Click **Prev** will display previous form and click on General Information of left sidewindow to main menu.

Enter/select following details:

Select Faculty Type:

Faculty type contains Administrative and Teaching. Select appropriate faculty type

Designation/Post:

Enter designation/post (For e.g. Principal).

Actual required as per council norm:

Enter number of actual required staff as per council norms.

Actual appointed:

Enter number of actual appointed staff.

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Important Instructions:

- The fields marked with (*) are mandatory.
- Fill all the details and click on "Save Changes" button to save the information

Details of Teaching and Non Teaching staff for the Accounting Year 2022-23

Stream	Select Faculty Type	Designation / Post as per norms mentioned	Actual requirement of Staff as per respective Council norms	Actual appointed
Select Stream	Select Type Faculty	ENTER DESIGNATION		

[Save Changes](#)

Details of Teaching and Non Teaching staff for the Accounting Year 2022-23

Sr.No	Faculty Type	Designation	Required	Available	Delete	Update
POLY Teaching						
Total			0	0		
As per Norms			5			
POLY Non-Teaching						
Total			0	0		

Add Staff Details:

Click on add staff details on list menu. Then following window will appear.

- Click on Add New Faculty

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Administrator | Update Staff Salary Details | [Prev](#) | [Next](#)

Important Instructions:

- The fields marked with (*) are mandatory.
- Click on Add New Faculty to add New Faculty.
- Click on Edit to Edit Faculty information.
- Click on Delete to delete Faculty.

Proforma for common information of organization promotion various colleges / institutes for the year 2022-23 (Information of the Trust)

*College contribution to PF	
*Admin charges PF	
*Leave Encashment	
*Gratuity paid	
*Other allowance	
*Arrears of salary	

[Save Changes](#)

Manage Faculty Profile (Teaching and Non Teaching)

Save Changes

Manage Faculty Profile (Teaching and Non Teaching)

Important Instructions:

- The fields marked with (*) are mandatory.
- Click on Delete to Delete Faculty.
- Click on Edit to Edit Faculty.
- Click on Add Salary to Add Salary for Faculty.

Add New Faculty

POLY Teaching List										
Sr No	Staff Type	Appoint Type	Name	Designation	Joining Date	Salary Status	Annual Salary	Edit	Delete	Excess Staff Mark
As per Norms Teaching Staff Required(28/1)						5				
Added Staff Count :						0				
Excess Staff Count :						Not Added				
Excess Staff Marked Count :						-				
Total Salary :						0				
Total Staff Excess Salary (It may be disallowed) :						0				
POLY Non Teaching List										
Sr No	Staff Type	Appoint Type	Name	Designation	Joining Date	Salary Status	Annual Salary	Edit	Delete	Excess Staff Mark
As per Norms Non Teaching Staff Required (Teaching Staff X 1.5)						8				
Added Staff Count :						0				
Excess Staff Count :						Not Added				
Excess Staff Marked Count :						-				
Total Salary :						0				

- The field marked with (*) are mandatory.
- Select proper option from list.
- Enter appropriate numbers.
- Click on Add Faculty Details to add faculty information.

You have to fill following information.


1. Faculty Profile:

- Faculty Type:** Select proper option form dropdown list. Whether faculty is teaching or administrative.
- Faculty Designation:** Select proper option from list menu. IT contains principal, professor, clerk, and librarian etc.
- Faculty Salutation:** Select proper salutation like Dr., Mr., Mrs., Ms.
- Gender:** Click on proper option in gender.
- DOB:** Select proper date, month and year for Date of Birth.
- Mobile No.:** Enter proper 10 digit mobile number.
- Email:** Enter your email id in suitable format.
- Aadhaar No.:** Enter aadhaar number from your aadhaar card.
- PAN No.:** Enter your pan card number.
- Form 16:** Select proper Form 16 type option form list whether applicable and submitted, applicable but not submitted or not applicable.

2. Qualification Details:

Qualification details contains,

- a. **Qualification:** Degree, Post graduation, PhD and other.
- b. **Specialization:** Select proper specialization for degree, PG, PhD and other. If degree or PG is not in selected list then enter your degree or PG name in below textbox.
- c. **Branch:** Please enter proper branch of your degree, PG, PhD and other.
- d. **Class Obtained:** Select class obtained (e.g. Distinction, I, II, III) from drop down list for degree and PG.
- e. **University/Board:** Select university/Board from the list.
- f. Select highest qualification from dropdown list.
- g. Select proper option for faculty qualified for the post as per apex body.
- h. Select type of appointment of faculty i.e. Regular, Adhoc, Visiting.
- i. Select proper Date of appointment, Date of joining and Date of leaving.
- j. Select approved by university/board and enter approval reference number.
- k. Select proper option for whether faculty working at other place.
- l. Enter teaching and industrial experience in years.
- m. Enter pay band and grade pay of faculty.
- n. Select working stream for faculty.



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Add Faculty Profile [Back to Faculty List](#)

• Fields marked with * are Mandatory.

Select Stream*	<input type="text" value="Select Stream"/>
Faculty Type*	<input type="text" value="Select Type Faculty"/>
Select Course*	<input type="text" value="Select Course Code"/>
Designation*	<input type="text" value="Select Faculty Designation"/> <small>[As per added on Form-E]. If designation is Not available Add destination on Form E.</small>
Faculty Salutation	<input type="text" value="Select Faculty Salutation"/>

Faculty Name (Please Enter Proper Faculty Name)*

Surname	<input type="text"/>
First Name	<input type="text"/>
Middle Name	<input type="text"/>

3. Faculty Bank Details:

Enter bank details of faculty. It contains bank name, bank account number, bank IFSC code, bank branch, bank account holder name, bank MICR code, bank type from list menu.

Click on **Add Faculty Details** to save or submit your data.

BANK ACCOUNT PARTICULARS OF TEACHING / NON TEACHING STAFF

Salary Mode of Payment :	Select ▼
Bank Account Holder Name :	<input style="width: 95%;" type="text"/>
Bank Name :	<input style="width: 95%;" type="text"/>
Bank Account No :	<input style="width: 95%;" type="text"/>
Bank Branch :	<input style="width: 95%;" type="text"/>
Bank Type*	Select Bank Faculty ▼

[Add Faculty Details](#)

Statement of Building Area & Calculation of Depreciation:

- a) The field marked with (*) are mandatory.
- b) Enter appropriate values.
- c) Click on **Save Changes** to save information.

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Calculation of Depreciation for fixation of fee for AY 2024-25 Last Updated On :- **Not Updated Yet** Prev Next

Important instructions:

- The fields marked with (*) are mandatory.
- Depreciation (F) $F = (B+C) \times A + C2 \times (A/2) - D \times A$ Must be Equal to (All streams + Non FFC Courses + Hostel + Trust)

Calculation of Depreciation on other assets for AY 2024-25 - For Regular Shift Segmental Bifurcation of Dep

Sr. No	Item	Rate of Depreciation (A) (%)	Opening WDV as on 01 Apr (B)	Additions upto 30 Sept(C1)	Additions From 01 Oct(C2)	Less Deductions(D)	Net Value (B+C1+C2-D)=E	Depreciation (F) $F = (B+C1) \times A + C2 \times (A/2) - D \times A$	(Closing WDV)G=E-F	PCIY
1	Computer	25	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>
2	Books	25	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>
3	Furniture	15	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>
4	Machinery	15	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>

Important Note : a) Basis of computation of depreciation should be Written Down Value (WDV) method.

[Save Changes](#)

Approve Format for Computation of Fees:

In main list window, serial number 33 & 34 contains two links for computation of fees for year 2023-24 and 2024-25.

- The field marked with (*) are mandatory.
- Click on appropriate stream. For e. g. ENGG.
- Enter appropriate values.
- Click on **Save Changes** to save information.

40-

1	Name of the College/Institute: SAHAKARMAHARSHI VIDYARAJANNA FATE NURSING SCHOOL, SANGLI Code: 0057 Stream: ANM Year: 2023-24 Location: A/P SHIKSHRUTA PLASTIC AND BURNS HOSPITAL NEAR GAMPER CIVIL HOSPITAL ROAD SANGLI 416416				
2	Information related to Fee For AY 2022-23	Approved	44000		
	Information related to Fee For AY 2021-22	Approved	44000		
	Information related to Fee For AY 2020-21	No Upward Revision	40000		
	Information related to Fee For AY 2019-20	Approved	40000		
	Information related to Fee For AY 2018-19	Approved	40000		
Fee Proposed by College for AY 2023-24	Select Proposal Status <input checked="" type="checkbox"/> Y		Proposed fee for 2023-24 79593 Rs.		
C) Hospital:	Own				
D) If owned, date of Hospital Establishment:	27/09/2002				
21	Do you want to combine this proposals with any other course proposal which is inextricably linked to each other and can not be separated?		No		
211	Select Streams to be combined if yes		<input type="checkbox"/> ANM		
3.	Whether undertaking on stamp paper submitted reg. refund?	Y			
4	Computation of final tuition fee and development fee:	Expenditure Incurred (in Rs.) - Inst entry & software calculation		Expenditure Incurred (in Rs.) - Fdttable calculation	
		Total	Per Student (divided by 48)	Total	Per Student (divided by 48)
411	Salary expenditure for 2023-22 to approved teaching /non teaching staff, as per as per MC/DC/MUHE/Ayurved/Homoeopathic/Nursing Council/ all other recognized council/ No. of Professors/Associates Professors/Assistant Professors as per the norms required and actual No/ GOVERNMENT norms .	1571400	39285	1671400	39285

Attach File:

On home page at left side of window, after general information next link is **AttachFile**.

When you click on this link you can see attached document.

- You should have to upload applicable PDF document.
- Check the list. If any document is not uploaded then click on document name and attach that document in PDF format.
- Maximum PDF size will be 10MB.
- The field marked with (*) are mandatory.

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Upload Documents Details Last Updated On:- **Not Updated Yet**

- The fields marked with (*) are mandatory.
- Click on Document Name to Upload File.
- Maximum Size of every document should not be more than 300 MB.

Sr No	Document Name	Upload	Status	View File	Size MB
1	Affidavit in the prescribed format (as per the proforma published) duly verified and attested by the person duly authorised in terms of section 2(i) of the FRA Act, 2015	Upload	Not Uploaded		
2	Audited financial statements of the Institute/College for the financial year 2022-23. The audited financial statements must be accompanied --- (i) Audit Report,	Upload	Not Uploaded		
3	(i) Receipt & Payment Account,	Upload	Not Uploaded		
4	(ii) Income & Expenditure Account, and	Upload	Not Uploaded		
5	(iv) Balance Sheet. Note: Audited Financial statements must be signed by the Chartered Accountant & to be counter signed by the person duly authorised in terms of section 2 (i) of the FRA Act 2015.	Upload	Not Uploaded		
6	(v) All the financial statements as mentioned above should be accompanied by detailed schedules and notes to accounts.	Upload	Not Uploaded		
7	The Auditors Report for the Financial Year 2022-23. Note: The Auditors Report must be in prescribed proforma i.e. form AI & form A2 (Annexure - A) duly signed by Auditor along with particulars such as Name of firm, firm registration number, name of their partner or proprietor with his/ her membership number, UDIN.	Upload	Not Uploaded		
8	TDS return/statement for salary (Teaching and Non-Teaching) in Form No. 24Q for quarter-4 along with Annexure II (i.e. Annual Salary Details) duly certified by the college/Institute.	Upload	Not Uploaded		

3. Pay Fees:

When you fill all forms and upload documents the next link is **Pay fees**.

- 1. Before proceed to payment please enable Pop-ups in your browser. Click on the link which is provided on form that enables Pop-ups.**
- The field marked with (*) are mandatory.
- Institute name, institute code and amount are readily available.
- You have to enter email id, mobile number, billing address
- Click on submit button to proceed your transaction.*

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» Pay Processing Fees
» Processing Fees Receipt
» Print

Other Activities

Apply Online --> Pay Application Fees.

- The fields marked with (*) are mandatory.
- Before proceed to Payment Please Enable Pop-ups in Your Browser.**
[Click here for instructions to Enable Pop-ups.](#)

Fees Receipt

Institute Name :	Dummy Institute for Testing
Institute Code :	9999
* Email ID :	<input type="text"/>
* Mobile No :	<input type="text"/>
* Billing Address :	<input type="text"/>
	Do not enter any special character
	Note:- Do not enter any special characters while entering Billing Address.
Pay Amount For Year :	0.00 Payment Status -Fees Not paid for Year

4. Confirm:

After filling on all form, information correctly and paying fees, you can **Confirm**

- **Once you have confirmed, then you will not able to fill/edit again.**
- Please check all the forms filled once again before saving this form.

The screenshot shows the website interface for the Fees Fixation Committee, Maharashtra State. The header includes the logo and the text "Fees Fixation Committee, Maharashtra State" and "Fees Approval System For Academic Year 2024-25". Below the header is a navigation bar with "HOME", "NEWS", "DOWNLOADS", "LOG OUT", and "Welcome 9999-Dummy Institute for Testing". The left sidebar contains a menu with "Administrator" (Home page, Change Password) and "Institute Activity" (General Information, Attach Files, Expenses - Attach Files, Confirm, Pay Processing Fees, Processing Fees Receipt, Print). The "Confirm" option is highlighted with a red box. The main content area displays a green message: "Institute Already Confirmed. Please complete your processing fee payment before submitting your application to FCC. Failure to do so will result in your application not being submitted to FCC and remaining unconfirmed."

5. Print:

You can print your filled document sheet using print option that is provided on left side of Home page.

The screenshot shows the website interface for the Fees Fixation Committee, Maharashtra State. The header includes the logo and the text "Fees Fixation Committee, Maharashtra State" and "Fees Approval System For Academic Year 2024-25". Below the header is a navigation bar with "HOME", "NEWS", "DOWNLOADS", "LOG OUT", and "Welcome 9999-Dummy Institute for Testing". The left sidebar contains a menu with "Administrator" (Home page, Change Password) and "Institute Activity" (General Information, Attach Files, Expenses - Attach Files, Confirm, Pay Processing Fees, Processing Fees Receipt, Print). The "Print" option is highlighted with a red box. The main content area displays a "Print Proposal Application" button and a form with fields for "Name of the College /Institute" (9999- Dummy Institute for Testing) and "Address" (Washington, D.C. Kollhapur). Below the form is a table with columns "Sr No", "Stream", "Upward Revision Status 2023-24", and "Upward Revision 2024-25". The table contains one row with "1", "POLY", "N", and "YES". Below the table is a list of "Particulars" with items: "1. Institute Information Print", "2. Income And Expenses Details", "3. Faculty Details With Salary", and "4. Approved Format for Computation of fees for AY 2024-25".

*****THE END*****